

“Capacity Building and Strengthening Institutional Arrangement”

“Capacity Building for EEAA Training Departments”
(Advanced)

Working group n° 2

**“Document and Review the Management
of an Environmental Training Centre”**

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APAT

Agency for Environmental Protection and Technical Services

Document and Review the Management of an Environmental Training Centre

Objectives:

The working group is finalised to involve participants in a debate to promote some considerations about different issues related to management for training center for environmental protection training activities (also with reference to the training courses designed during the 1st Workshop).

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Activities:

Phase 1: Discussion and debate about previously experiences in management of training center performed by EEAA and RBOs, with particular attention to the professional skills involved in the main activities.

Phase 2: Description in synthesis of the possible situation in EEAA/RBOs offices about environmental training activities for:

- Management of the training center
 - direction
 - administration
 - coordination
- Development of the training process
 - analysis
 - design
 - evaluation

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Activities:

Implementation of the training process's product

- teaching
- vocational guidance

Phase 3: Development of a procedure to up-grade the management for training centres in order to achieve quality criteria, taking into account the following aspects:

- Availability and management of logistic structures
- Definition of economic resources required for management of training center
- Professional competencies to manage training center and to develop training environmental activities
- Level of effectiveness and efficacy in previous activities

•Interrelationship developed with the social and productive system at local level

Phase 4: Final presentation and discussion about working group's activities.