

WORKSHOP

'CAPACITY BUILDING FOR EEAA TRAINING DEPARTMENTS'

Cairo House
Cairo, 19th-23rd February 2006

9,30 Opening of the Workshop

EEAA and RBO Responsibles/Experts
APAT and MATT Experts

Tour de table

Presentations of each APAT and EEAA Experts with short details on their activities

Presentation of the Workshop

Mr. Emam Hussein EEAA

Mr. Gaetano Battistella APAT

11,00 Break

1. DESIGN ENVIRONMENTAL TRAINING PROGRAMS (NEW APPROACHES AND TECHNOLOGIES)

1. Brainstorming

- The design phase according to quality theories
- How to design rational, consistent and effective environmental training programs
- New approaches and technologies

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca)

13,30 Lunch

2. APAT Experiences

1. Standardised format to design training programs and projects from APAT experiences (EU, APAT Courses, ACNA)
2. APAT experiences in designing environmental training programs:
 - The ACNA National Project case
 - The PASS –3 UE Project experience
 - The analysis of environmental protection training programmes in the Italian System for environmental protection (Metacatalogo)
 - The Italian Guidelines for environmental education in the Agencies System case
 - The 'Dounya Parc' Bilateral Project as an example of project design case
 - The APAT-MIUR (Ministry for Research, University and Education) proposed National Programme case

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca)

3. EEAA experiences

4. EEAA/APAT comments

15,30 Break

5. Working group N. 1

‘Design an environmental training program’

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca, Ms. Alessandra Casali)

17,00 Closing of the works

9,30 Opening of the works

5. Working group N. 1 (follows)

‘Design an environmental training program’

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca, Ms. Alessandra Casali)

11,00 Break

6. Presentation of results of Working group N. 1

EEAA Experts/RBO Experts

7. Conclusion

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca, Ms. Alessandra Casali)

13,30 Lunch

2. SPECIFIC TRAINING NEEDS’ ASSESSMENTS (TOOLS, DISCUSSION, ANALYSIS, TRAINING PROGRAM)

1. Brainstorming

The training needs’ assessment phase according to quality theories

EEAA Experts

APAT Experts (Mr. Gaetano Battistella, Ms. Alessandra Casali)

15,30 Break

2. APAT Experiences

1. Training needs’ assessment: methodologies and tools

- The ACNA National Project’s balance of competences case
- The APAT surveys by questionnaires case
- The APAT Personnel surveys by questionnaires case
- The ARPA surveys by questionnaires case

2. APAT activities in training needs’ assessment

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Ms. Alessandra Casali)

3. EEAA experiences

4. EEAA/APAT comments

17,00 Closing of the works

9,30 Opening of the works

5. Working group N. 2

‘Perform a training needs assessment’

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Ms. Alessandra Casali)

11,00 Break

6. Working group N. 2 (follows)

‘Perform a training needs assessment’

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Ms. Alessandra Casali)

13,30 Lunch

7. Presentation of results of Working group N. 2

EEAA Experts/RBO Experts

15,30 Break

8. Conclusion

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca, Ms. Alessandra Casali)

3. FOLLOW UP OF TRAINING PROGRAM AND EVALUATION

9,30 Opening of the works

1. Brainstorming

The follow up and evaluation phases according to quality theories

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Ms. Alessandra Casali)

11,00 Break

2. APAT experiences

1. Courses follow up

1. Stages and internships follow up

2. The verification of training projects during work in progress: the National Project of contaminated sites registering in Naples

3. The evaluation of training programmes

- the PASS –3 EU Project case

- the ACNA National Project case (verifications – relations – certifications, etc;)

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Ms. Alessandra Casali)

3. EEAA experiences

4. EEAA/APAT comments

13,30 Lunch

5. Working group N. 3

‘Design a follow up of training program and evaluation’

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Ms. Alessandra Casali)

15,30 Break

6. Presentation of results of Working group N. 3

EEAA Experts/RBO Experts

17,00 Closing of the works

4. TRAINING KITS (TOOLS)

9,30 Opening of the works

1. Brainstorming

1. Documentation according to quality theories

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca)

11,00 Break

2. APAT experiences

1. The UNESCO lessons

2. Examples of Training Kits:

- APAT Leaflets case
- APAT Booklets case
- The Flepy Kit case
- The 'Jiffy's Quiz' Toolkit case
- The ACNA National Project Books

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca)

3. EEAA experiences

4. EEAA/EEAA comments

13,30 Lunch

5. Working group N. 4

'Design a training kit as a tool for environmental protection training'

EEAA Experts/RBO Experts

APAT Experts (Mr. Gaetano Battistella, Mr. Fabrizio Ciocca, Ms. Alessandra Casali)

15,30 Break

6. Presentation of results of Working group N. 4

EEAA Experts/RBO Experts

17,00 Conclusions and closing of the Workshop

During the Workshop will be hold also meetings on General Training Component for the 'General Training Activities Programme' definition and on the Subcomponent 'Environmental awareness' program.